



Community Services Specialist V (Director of Community Services)

Announcement Number	26-21	Job Code	T5000
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Employment Type	Full-Time
Job Location	Region V Community Services 631 Beacon Parkway, Suite 211 Birmingham, Alabama 35209
Salary/Pay Rate	Range 82 (\$69,012.00 - \$116,179.20 Annually).
Additional Salary Information	Salary will be commensurate with experience. Limitations apply to current State employees.
Open Date	04/24/2026
Close Date	05/08/2026

Minimum Qualifications

Master’s degree in Social Work, Psychology, or another human services field.
72 months or more experience working specifically with persons with intellectual and/or developmental disabilities (I/DD) in a community setting, including 48 months or more experience in a supervisory or administrative capacity.

Human Service field includes the following disciplines: Social Work, Psychology, Criminal/Juvenile Justice, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.

Key Responsibilities

- Oversees the day-to-day operations of assigned counties within Region V, ensuring consistent and effective service delivery.
- Determines and prioritizes service needs for individuals with developmental disabilities residing in Region V, aligning services with person-centered goals.
- Leads strategic service planning in collaboration with local and private organizations, coordinating the development and delivery of community-based services and supports.
- Fosters partnerships with stakeholders to enhance service accessibility, quality, and innovation across the Region V Community Services Area.
- Ensures the provision of high-quality services in the most integrated and inclusive settings possible, promoting community participation and independence.
- Monitors service delivery to ensure provider’s accountability, regulatory compliance, and continuous quality improvement.
- Provides consultation and technical assistance to service providers in areas such as program operations, vocational services, contractual requirements, and management practices.
- Identifies, develops, and expands resources to strengthen service systems and support provider capacity.

- Collaborates with the Region V Budget Officer to develop the Community Services budget and monitors expenditures to ensure fiscal responsibility and alignment with strategic objectives

Required Knowledge, Skills, and Abilities (KSAs)

- Knowledge of community services agencies and dealing with persons with developmental disabilities.
- Knowledge of Nursing Home Reform Act, ADMH/DD regulations, policies, and procedures, Title XIX, and Case Management Resource Services System.
- Knowledge of Medicaid waiver eligibility for DD services division.
- Ability to effectively intervene in crisis situations.
- Ability to provide guidance and support to individuals, family and community providers, and provide technical assistance in areas of expertise.
- Ability to understand and interpret appropriate standards, policies, and regulations.
- Ability to organize, plan and implement work in an independent manner.
- Ability to communicate effectively, verbally and in writing.

Necessary Special Requirements

- Must have a valid driver's license to operate a vehicle in the State of Alabama.

Employee Benefits

- 13 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Paid parental leave.
- Longevity bonus annually after 5 years of state service.
- Continuous opportunities for acquiring CEU's needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).

Method of Selection

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

Only work experience detailed on the application will be considered.

Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

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