



STATE OF ALABAMA  
 DEPARTMENT OF MENTAL HEALTH  
 RSA UNION BUILDING  
 100 NORTH UNION STREET  
 POST OFFICE BOX 301410  
 MONTGOMERY, ALABAMA 36130-1410  
 WWW.MH.ALABAMA.GOV



Kay Ivey  
 Governor

Kimberly G. Boswell  
 Commissioner

**EMPLOYMENT OPPORTUNITY**

**JOB TITLE:** Registered Nurse III

**OPEN DATE:** 05/17/2024  
**CLOSE DATE:** Until Filled

**JOB LOCATION:** Department of Mental Health  
 Region IV Community Services  
 400 Interstate Park Drive  
 Montgomery, AL 36109

**NUMBER:** 24-23  
**JOB CODE:** N4500

**SALARY**

- Range 80 (\$59,865.60 - \$100,651.20 Annually).
- Salary will be commensurate with experience. Limitations apply to current State employees.

**BENEFITS**

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
  - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

**MINIMUM QUALIFICATIONS**

- Graduation from an accredited School of Nursing.
  - Four (4) years' experience as a Registered Nurse, including two (2) years' experience in a supervisory capacity.
- OR**
- Graduation from an accredited four (4) year college or university with a Bachelor's degree in Nursing.
  - Three (3) years' experience as a Registered Nurse, including two (2) years' experience in a supervisory capacity.
- OR**
- Graduation from a four (4) year college or university with a Master's degree in Nursing.
  - One (1) year experience in a supervisory capacity.

**NECESSARY SPECIAL REQUIREMENT**

- Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.



### **KIND OF WORK**

- Ensures provision of crucial Community Service functions and contributes to the assurance that the needs of the individuals served are met.
- Serves as the regional nurse and is responsible for all certified programs that offer residential, day, and support services through the Medicaid Waiver.
- Monitors certified programs that offer residential services through the Medicaid waiver.
- Assures the programs are compliant with Home and Community Based service regulations and nurse delegation standards.
- Provides health care training for staff, community agencies, and related organizations in the region.
- Provides assessment of individual health needs in special cases and assist in the development of community supports, transition services, follow-up, health care services, and emergency admissions.
- Investigates, monitors, and follows up on incidents such as injuries, illnesses, complaints, and abuse/neglect allegations.
- Completes comprehensive death reviews.
- Completes assessment of individual health need in special cases.
- Assists in the development of community supports, transition services, follow-up, health care services, and emergency admissions in order to meet individual needs.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge, skills, and ability to recognize medical and psychiatric emergencies.
- Knowledge of developmental disabilities. Ability to document and maintain accurate records.
- Knowledge of psychotropic medication.
- Ability to interact with various types of people, to include patients, peers, subordinates, supervisors, public, etc., in delicate, frustrating, or tense situations.
- Ability to act independently, to take charge, and to take moderate risks in situations not covered by existing procedures.
- Ability to provide patient care utilizing nursing processes, standards of care, and nursing plans of care.
- Ability to make decisions as needed, evaluate effectiveness of treatment/training programs, and establish priorities.
- Ability to combine information from various sources to produce new ideas or solutions.
- Ability to operate medical equipment.
- Ability to provide education to patients.
- Ability to communicate in a clear and concise manner, both verbally and in writing.
- Ability to think logically to include the ability to interpret medical findings, establish priorities and schedule tasks fairly.
- Ability to organize and complete work in a timely manner.

### **METHOD OF SELECTION**

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

Click Here to Apply Now:  
<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>

**Only work experience detailed on the application will be considered.** Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.