



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
WWW.MH.ALABAMA.GOV



LYNN T. BESHEAR
COMMISSIONER

EMPLOYMENT OPPORTUNITY - REVISED

JOB TITLE:	Director of Forensic Mental Health Services	NUMBER:	19-57
JOB CODE:	A4900	DATE:	January 31, 2020
SALARY RANGE:	87 (\$90,763.20 - \$138,292.80)	PCQ#:	8836000
JOB LOCATION:	Administrative Base: Department of Mental Health RSA Union Building 100 North Union Street Montgomery, Alabama 36130-1410	Work Location:	1305 James L. Harrison, R. Parkway Tuscaloosa, AL 35405

MINIMUM QUALIFICATIONS:

- Master's degree in any field.
- 72 months or more responsible administrative experience in planning, coordinating, and/or directing the provision of services and programs in mental health and/or criminal justice systems; of the required experience...
- 36 months or more experience in forensic mental health services.
- Preference may be given to individuals with experience in a hospital setting.

NOTE:

- A Doctorate degree may substitute for up to 12 months of the responsible administrative experience. There will be no substitution for the forensic mental health services experience.

KIND OF WORK:

- Maintain operational control of all forensic evaluation services in facilities.
- Oversee the training of forensic evaluators.
- Develop and implement a quality control program for forensic evaluations, training, data collection, and coordination of services.
- Ensure the proper flow of information to/from the jails to/from ADMH for the purposes of streamlining admissions, ensuring continuity of care.
- Coordinate forensic services for individuals treated in hospitals inside the direct continuum of care of ADMH.
- Oversee the forensic data collection, analysis system, and dissemination of important data points or trends.
- Coordinate continued development and implementation of community based forensic services and programs.
- Coordinate alternative forensic services for individuals with significant cognitive impairments.
- Serve as part of the team created by ADMH to assess the need for additional mental health personnel, beds, and additional resources necessary to ensure compliance.

- Perform additional duties and responsibilities as necessary to effectuate the requirements of a working system-wide forensic care system.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of administration and management in the forensic mental health field.
- Knowledge of the philosophies and needs of both the mental health and criminal justice systems.
- Knowledge of principles, methods, and techniques related to the assessment of incompetency to stand trial and mental status at the time of offense.
- Knowledge of recent developments in the field of mental health forensics.
- Knowledge of laws, rules, and regulations to include The Joint Commission, Medicaid, Medicare, Rules of Criminal Procedure, and the Code of Alabama.
- Ability to facilitate the development of programs and services resulting in seamless transition of consumers under criminal court commitment, from inpatient to community care.
- Ability to direct the work of professional and administrative employees engaged in the management and operation of inpatient services for forensic patients and outpatient forensic evaluations.
- Ability to establish and maintain effective working relationships with subordinates, associates, and representatives of other departmental and government agencies.
- Ability to effectively communicate in a clear and concise manner, both verbally and in writing.
- Ability to analyze financial operations and improve operational efficiencies.
- Ability to budget operations and maintain operations within approved allotted budget.
- Ability to react quickly and calmly in emergency situations.
- Ability to use a personal computer, Microsoft Office software, and the internet.

METHOD OF SELECTION: Applicants will be rated based on an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

DEADLINE: Until Filled

EQUAL OPPORTUNITY EMPLOYER

Click Here to Apply:
<https://tinyurl.com/y2pxr4sr>