



Kay Ivey
 Governor

Kimberly G. Boswell
 Commissioner

Sonja Rawls,
 MSN, BSN, RN
 Facility Director

EMPLOYMENT OPPORTUNITY

JOB TITLE: Mental Health Social Worker V
 (Director of Social Work) **OPEN DATE:** 11/08/2024
CLOSE DATE: Until Filled

JOB LOCATION: Mary Starke Harper
 Geriatric Psychiatry Center **NUMBER:** 24-15
 Tuscaloosa, Alabama **JOB CODE:** W5000

SALARY

- Range 80 (\$70,718.40 – \$102,664.80 Annually).
- Salary will be commensurate with experience. Limitations apply to current State employees.

BENEFITS

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CE’s needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
 - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

MINIMUM QUALIFICATIONS

- Master’s degree in Social Work approved by the Council on Social Work Education.
- 72 months or more experience as a social worker in the mental health field, including....
- 24 months or more supervisory experience.

SPECIAL REQUIREMENTS

- Possession of a license as a graduate social worker as issued by the Alabama Board of Social Work.

KIND OF WORK

- Maintains an organized structure for the social work department.
- Ensures that a quality assurance program is ongoing in the social work department.
- Serves as community liaison by exchanging information with agencies or individuals, community mental health centers, volunteer groups, professional social work meetings.
- Monitors social work functions on a hospital basis by auditing charts, reviewing, and correcting social history updates, psychosocial assessments, release plans, and other work products, investigating complaints from patients, staff, and others.



- Supervises (delegates, demonstrates, instructs, evaluates) student and staff using in-service.
- Composes and revises social work and program policies and maintain an up-to-date departmental policy and procedure manual.
- Defines the needs of the social work department to the Clinical and Hospital Directors and Director of Personnel.
- Coordinates the orientation, training, and ongoing in-service training for all social workers with the Staff Development Department.
- Performs the orientation, training, and in-service training activities as needed.
- Serves as interdisciplinary resource person to the administration.
- Screen and reviews voluntary admissions and needs for restrictions.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of therapies and casework such as individual, group, and family.
- Knowledge of human behavior.
- Knowledge of social work to include family dynamics, developmental models, community, and group.
- Knowledge of mental and psychological disorders.
- Knowledge of crisis intervention techniques.
- Ability to communicate verbally.
- Ability to communicate in writing.
- Ability to read and comprehend documents such as court orders, policies and procedures, regulatory standards, assessments, professional journals and publications, patient medical records, histories, personnel records, and rehabilitation reports.
- Ability to make clinical assessments.
- Ability to make decisions.
- Ability to supervise, delegate, commend, discipline, evaluate, and evaluate the work of others.

METHOD OF SELECTION

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:
https://laserfiche.alabama.gov/Forms/ADMH-Job-Application](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.