



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
MARY STARKE HARPER GERIATRIC PSYCHIATRY CENTER
115 HARPER COURT
TUSCALOOSA, ALABAMA 35401
205-366-3010 | FAX 205-366-3012
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LYNN T. BESHEAR
COMMISSIONER

BEVERLY WHITE, BSN, MS
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health LPN I

NUMBER: 20-07

JOB CODE: N1000

DATE: September 25, 2020

JOB LOCATION: Mary Starke Harper Geriatric
Psychiatry Center
Tuscaloosa, Alabama

PCQ #s: 8801925 8826989
8801644 8836031
8824329

SALARY RANGE: 64 (\$34,761.60 - \$45,532.80 Annually)
(Plus \$1.00 Per Hour Shift Differential for Evening & Night Work)

MINIMUM QUALIFICATIONS: Standard High School graduation, and graduation from a state approved school of practical nurse education.

SPECIAL REQUIREMENT: Possession of certification of registration as a Practical Nurse issued by the Alabama Board of Nursing.

KIND OF WORK: This is responsible technical work at a state mental health hospital specializing in the psychiatric and medical care of elderly, mentally ill patients. An employee in this class administers nursing care to geriatric patients, while assisting physicians and registered nursing staff. Work includes the following duties and responsibilities: Participate in treatment planning, implementation of treatments and documentation of treatments for geriatric patients in accordance with skill level and disciplinary requirements to assure continual certification/accreditation by Medicare/Medicaid/Joint Commission. Prepare and administer prescribed medication for geriatric patients. Provide nutrition to geriatric patients requiring special dietary needs. Perform special nursing procedures for geriatric patients including feeding tubes, tracheostomy care, suctioning, Foley catheterization, sterile dressing change, specimen collection and irrigations. Maintain geriatric patients' records to include transcribing physicians' orders, completing lab and x-ray requests, checking charts at end of shift and verifying medication flow sheets. Provide direct patient care to geriatric patients. Monitor the drug room daily for cleanliness and ensure infection control/safety standards are maintained. Use/maintain special patient care equipment common to the care of elderly patients, to include

setting up oxygen, operation of IV equipment, suction machines, and specialty beds.
Document patient care information and complete standard nursing forms.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Ability to read and comprehend documents. Knowledge of prescribed medication types. Ability to communicate orally and in writing. Knowledge of facility equipment/medical supplies. Knowledge of normal vital signs and body functions. Knowledge of first-aid techniques. Knowledge of isolation techniques. Knowledge of specimen types. Ability to organize job tasks. Knowledge of restraint techniques.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License / Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointments of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

DEADLINE: Until Filled

Mary Starke Harper Geriatric Psychiatry Center
Accredited by The Joint Commission

[Click Here to Apply:](#)

<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>