ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER

JOB TITLE: Physician IV
NUMBER: 19-11

JOB CODE: Z5000
DATE: October 11, 2019

JOB LOCATION: Mary Starke Harper Geriatric Psychiatry Center
Tuscaloosa, Alabama
POSITION #: 8846178

SALARY RANGE: 93 ($141,796.80 -- $216,204.00 Annually)

MINIMUM QUALIFICATIONS: Graduation from an approved school of medicine supplemented by completion of an internship and residency approved by the American Medical Association along with considerable clinical experience as well as supervisory / administrative experience in a mental health setting. *Preference will be given to applicants with experience and/or certification in geriatrics.*

SPECIAL REQUIREMENTS: Possession of a license as a physician as issued by the Alabama State Board of Medical Examiners. Eligibility or possession of a certificate as a diplomat of a specialty board established by the American Medical Association.

KIND OF WORK: This is professional and administrative medical work providing supervisory and direct healthcare services at a 96-bed state mental health facility specializing in the psychiatric and medical care of mentally ill patients age 65 and over. Employee is responsible for the administration, supervision and coordination of all healthcare services for the facility. Supervision is exercised over other medical and professional staff engaged in the healthcare and treatment of patients. Duties and responsibilities include the following: Supervise/ perform admission evaluations, medical work-up and follow-up with documentation in format that meets Harper Center, The Joint Commission, Medicare, Medicaid, and other applicable standards. Evaluate and make recommendation regarding medical stability and follow-up care prior to discharge. Supervise/ perform discharge notes/summaries in a timely manner and review all deaths. Manage supervised acute and ongoing medical conditions and all laboratory results. Review and sign all labs, EKGs and other test result. Supervise Nurse Practitioners, conduct rounds at regular intervals and co-sign applicable documentation. Supervise Infection Control Nurse/ Infection Control Program, and Dietitian assuring the hospital complies with guidelines and regulations. Supervise and provide appraisals of contract medical physicians, designated employees or other health care consultants. Instruct/ train staff, families, others. Construct/ supervise medical treatment plans and provide/ designate for input at treatment plan conferences. Develop performance improvement indicators for the department and Nurse Practitioners with quarterly reports to the PI Committee. Consult with Emergency Room, Inpatient Physicians, and other consultants to provide ongoing care and for assessment prior to admission/readmission to the Harper Center. Document progress notes as appropriate and bill accordingly in a timely manner. Provide complete billing.
Participate in administrative matters pertaining to medical services, attend committees and confer with
the Clinical Director and the Facility Director at regular intervals. Leadership: By providing a role model
of professional behavior as demonstrated by attendance, punctuality, compliance with rules and
working in cooperation with other treatment members, staff, co-workers, and supervisors. Communicates consistently in a kind, respectful, non-judgmental, open-minded professional tone and manner with patients, staff, visitors and others. Performs other related duties/responsibilities as assigned to facilitate the good of the hospital.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Ability to manage/direct patient health care
services. Ability to supervise/assess the work of nurse practitioners and other health care professionals.
Ability to accept administrative supervision. Knowledge of laws, rules, and regulations to include The
Joint Commission, Alabama Medicaid Agency, and other applicable regulatory agencies. Ability to
make clinical assessments, gather clinical data and diagnose illnesses common to a geriatric
population. Strong knowledge of pharmacology common to the care and treatment of geriatric patients.
Knowledge of/ understanding of basic medical equipment and supplies. Knowledge of psychiatric
disorders common to the geriatric population. Ability to conduct emergency interventions. Ability to
perform diagnostic techniques and physical examinations. Ability and willingness to work as part of an
overall patient care team. Possess strong verbal and written communication skills, including effective
interpersonal skill with patients. Demonstrate effective time management skills.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job-related
training, abilities, experience, and education, and should provide adequate work history identifying
experiences related to the duties and minimum qualifications as above mentioned. All relevant
information is subject to verification. Drug screening is required. Security clearances will be
conducted on prospective applicants being given serious consideration for employment whose job
requires direct contact with patients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification)
which may be obtained from this office, other Department of Mental Health Facility Personnel Offices,
the fillable application link noted below or visit our website at www.mh.alabama.gov. Only work
experience detailed on the application will be considered. Additional sheets, if needed, should be in the
same format as the application. Resumes will not be accepted in lieu of an official application.
Applications are to be returned to the Mary Starke Harper Geriatric Psychiatry Center, Human
Resources Department, 115 Harper Court, Tuscaloosa, Alabama 35401 by the deadline shown
below in order to be considered for this position. An official copy of your academic transcripts is
required and must be forwarded by the college or university to the HR Office at the above address.
Provide your Alabama medical licensure number on your application.

DEADLINE: Until Filled

Accredited by The Joint Commission

Click Here to Apply:
https://tinyurl.com/y2pxr4sr