



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
TAYLOR HARDIN SECURE MEDICAL FACILITY
1301 JACK WARNER PARKWAY NORTHEAST
TUSCALOOSA, ALABAMA 35404-1060
205-462-4500



LYNN T. BESHEAR
COMMISSIONER

ANNIE D. JACKSON
MSW, LICSW, PIP, MPA, CPM
FACILITY DIRECTOR

REVISED
ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER

JOB TITLE:	Habilitation Treatment Coordinator II	NUMBER:	20-03
JOB CODE:	O3000	POSITION NOs:	8836113 8836136
SALARY RANGE:	72 (\$37,389.60 - \$56,726.40) Shift 8:30 a.m. – 5:30 p.m. OR 9:00 a.m. – 6:00 p.m.	DATE:	02-14-20
JOB LOCATION:	Taylor Hardin Secure Medical Facility 1301 Jack Warner Parkway Northeast Tuscaloosa, AL 35404		

MINIMUM QUALIFICATIONS: Master’s degree in Social Work, Rehabilitation, Counseling, Psychology, or Nursing. *Post graduate* experience (24 months or more) in providing related services to individuals diagnosed with mental illness or substance abuse disorders.

NECESSARY SPECIAL REQUIREMENT: Possession of, eligibility for, licensure or certification, if required for the particular discipline.

KIND OF WORK: The employee in this position will develop, implement, and evaluate treatment plans/programs. Supervision may be exercised over employees. The duties are, but not limited to: providing rehabilitation assessment to include Level of Functioning Assessments (LOFA’s); complete consumer satisfaction surveys; participates in treatment planning and provides technical assistance to Treatment Teams; write interventions on patient’s treatment plan, provides alternative treatment as identified by assessments and treatment team recommendations; assist with departmental cross training; assist with implementation of courtroom knowledge classes; provide enrichment/engagement program based activities; provide supervision to other assigned clinical staff; provide individual and group programs, and perform other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of psychological principles and techniques, knowledge of current literature in the treatment of individuals with mental illness, ability and knowledge to formulate and develop treatment or program plans, ability to verify relevant patient information is ascertained or available for use, ability to manage patient file information accurately, considerable knowledge of and ability of treatment team meetings, ability to develop patient programmatic schedules that meet their appropriate treatment needs, ability to work effectively with other staff, ability to accurately complete records, forms, reports, and other related patient documentation, ability to interact effectively with patients and their families, knowledge of applicable JOINT Commission Standards, ability to supervise employees, knowledge of rehabilitation assessments and ability to conduct assessments, and knowledge of enrichment/engagement programs.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening required. Security Clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an Application for Professional Employment, which may be obtained from this office or the official website www.mh.alabama.gov. Application should be returned to the Personnel Office (at the address above) by **Until Filled** in order to be considered for this position. Do not return this application to the State Personnel Department. Copies of all licenses should be forwarded with your application. ***A COPY OF OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT FROM COLLEGE/UNIVERSITY ATTENDED SHOULD ALSO BE FORWARDED TO THE PERSONNEL OFFICE (AT THE ADDRESS ABOVE). JCAHO ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**

Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

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