



STATE OF ALABAMA
 DEPARTMENT OF MENTAL HEALTH
 BRYCE HOSPITAL
 1651 RUBY TYLER PARKWAY
 TUSCALOOSA, AL 35404
 205-507-8000
 WWW.MH.ALABAMA.GOV



Kay Ivey
 Governor

Kimberly G. Boswell
 Commissioner

Audrey McShan
 Facility Director

EMPLOYMENT OPPORTUNITY

JOB TITLE: Safety Officer II **OPEN DATE:** 8/30/2024
CLOSE DATE: Until Filled

JOB LOCATION: Bryce Hospital **NUMBER:** 24-20
 Tuscaloosa, Alabama **JOB CODE:** S6500

SALARY

- Range 70 (\$38,364.00 - \$ 64,152.00 Annually).
- Salary will be commensurate with experience. Limitations apply to current State employees.

BENEFITS

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CEU’s needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
 - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

MINIMUM QUALIFICATIONS

- High school diploma or GED equivalency.
- 48 months or more experience as a fire fighter, enforcement officer, building inspector, safety officer, or in a hospital setting enforcing environment of care with respect to fire and safety issues.
- 24 months or more experience working with NFPA Life Safety Code and knowledge of fire prevention.

KIND OF WORK

- Plans, organizes, and directs all aspects of the hospital-wide safety program.
- Completes environmental safety rounds weekly, documents findings, and ensures appropriate notifications are made and follow up actions are taken.
- Implements revise environment of care plans, life safety codes, departmental standards, and maintains pertinent records or files.



- Develops and facilitates safety training for all new employees during NEO, a safety refresher for all hospital employees annually, as well as any additional safety related trainings.
- Facilitates monthly Environment of Care Committee meetings.
- Plans, directs, develops, and revises safety policies in a timely manner.
- Reviews serious safety related incidents, including all fires, and provides a written report of findings or actions taken.
- Conducts fire drills for the hospital in accordance with federal, state, ADMH, Bryce, TJC and CMS guidelines and maintain appropriate documentation of such.
- Plans, schedules, and coordinates a minimum of two disaster drills each year.
- Participates on the FMEA committee and conduct at least one FMEA exercise each year.
- Coordinates with Tuscaloosa County Emergency Management Office for Bryce Hospital inclusion in the county disaster drills.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the NFPA Life Safety Codes.
- Knowledge of Environment of Care Standards.
- Knowledge of Joint Commission Standards.
- Knowledge of fire safety and prevention.
- Ability to teach fire and safety procedures.
- Ability to interpret and enforce regulations.
- Ability to communicate effectively both verbally and in writing.
- Ability to interact with various officials, professional associates, private contractors, and departmental heads.
- Ability to operate a computer and various software.

METHOD OF SELECTION

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:
https://laserfiche.alabama.gov/Forms/ADMH-Job-Application](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.