



Kay Ivey
Governor

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
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Kimberly G. Boswell
Commissioner

Audrey McShan
Facility Director

EMPLOYMENT OPPORTUNITY- REVISED

JOB TITLE: Certified Peer Specialist I
OPEN DATE: 09/01/2023
CLOSE DATE: Until Filled

JOB LOCATION: Bryce Hospital
Tuscaloosa, Alabama
NUMBER: 23-18
JOB CODE: R1500

SALARY

- Range 50 (\$24,693.60- \$ 38,541.60 Annually).
- Salary will be commensurate with experience. Limitations apply to current State employees.

BENEFITS

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CEU's needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
 - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

MINIMUM QUALIFICATIONS

- Graduation from a standard high school or GED equivalent. Must have been an adult, youth, or a parent of a youth who has personally experienced a mental illness, serious emotional disturbance, or substance abuse disorder and be in recovery and willing to self-identify as an adult, youth, or parent of a youth with mental illness, serious emotional disturbance, or a substance use disorder in public.

SPECIAL REQUIREMENT

- Must possess current certification by having successfully completed the Certified Peer Specialist Training through the Department of Mental Health. **Applicants who are selected for appointment without certification will be appointed conditionally. In order to maintain employment, they must obtain certification within one year of the initial employment date. Conditional appointments will be ended when and employee fails to successfully pass the exam and obtain certification within that time period.**
- Whether certified and appointed or not certified and conditionally appointed, employees in this class must attend quarterly continuing education trainings and must maintain current certification once obtained.



KIND OF WORK

- Provides peer support services.
- Teaches and models the value of the individual recovery experience.
- Assists in identifying recovery and wellness goals.
- Assists individuals with developing coping skills, communication skills, and social skills.
- Plans and conducts peer engagement, peer support, and aftercare groups as scheduled by the program.
- Records and documents patient's progress and participation in group and individual sessions.
- Carries out support services as prescribed in the treatment plan.
- Coordinates patient logistics by assisting in patient departure.
- Works with social workers and discharge staff members, community peer specialist/bridgers to help individuals transition to the community.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the mental health delivery system in Alabama.
- Ability to plan, organize, and prioritize work activities
- Ability to work effectively with a variety of professionals, advocates, family members, and consumers.
- Knowledge of recovery and a basic understanding of mental illness.
- Knowledge of community resources and support systems.
- Knowledge of computer and various Microsoft Office packages and general office equipment.
- Demonstrated skill advocating within the mental health system.
- Ability to teach a variety of life skills such as coping, communication and social skills.
- Ability to model appropriate behaviors that support recovery.
- Ability to read and interpret state and federal rules, guidelines and departmental policies and procedures governing human resource management.
- Ability to communicate effectively both orally and in writing.
- Ability to analyze situations and exercise good judgment in solving problems.

METHOD OF SELECTION

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

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Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.