



KAY IVEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**BRYCE HOSPITAL**  
1651 RUBY TYLER PARKWAY  
TUSCALOOSA, ALABAMA 35404  
205-507-8000  
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KIMBERLY G. BOSWELL  
COMMISSIONER

AUDREY MCSHAN  
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION  
AN EQUAL OPPORTUNITY EMPLOYER**

**JOB TITLE:** Maintenance Manager I

**NUMBER:** 21-10

**JOB CODE:** M1000

**DATE:** April 23, 2021

**JOB LOCATION:** Bryce Hospital  
Tuscaloosa, Alabama

**POS. #:** 8801287

**SALARY RANGE:** 71 (\$35,618.40 to \$53,976.00)

**MINIMUM QUALIFICATIONS:** Graduation from a standard senior high school, preferably supplemented by college-level courses in mechanical, electrical, or civil engineering; Plus experience, (24 months or more) in the operation and maintenance of high pressure heating plants; in the maintenance of sewage, water treatment, and refrigeration plants; and in the care, maintenance, and repair of buildings, grounds, and mechanical equipment.

**KIND OF WORK:** This is technical and supervisory work managing plant operations and building / facilities maintenance at an ADMH facility in accordance with direction and instruction from the ADMH Plant Operations Director. The employee is responsible for planning, coordinating, and completing building, grounds, and mechanical maintenance work to include carpentry, repair, installation (walls, doors, flooring, ceiling, windows and furnishings, etc.), painting, non-complex electrical distribution systems and devices, lighting fixtures, plumbing systems, heating & air conditioning systems, refrigeration equipment, routine grounds maintenance, and custodial activities as necessary. Work involves hands-on maintenance repair / installation activities and the supervision / direction / performance assessment of a small staff of semi-skilled, plant maintenance workers. Coordinate / provide facility preventative maintenance functions to include maintaining a preventive maintenance schedule for all equipment, buildings, and grounds. Collaborates with Safety Officer in the planning, organizing, and directing all aspects of the Facility Safety program. Maintains current knowledge and familiarization of the Life Safety Codes, Joint Commission Standards, and other regulations and codes dealing with environmental services. Prepares requisitions for equipment, supplies, and other materials for use in maintenance and plant operations/activities.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:** Knowledge of Life Safety Code and Joint Commission Standards. Knowledge of the principles, practices and techniques, operation and maintenance of heating, air condition, alarms, electrical, lighting, carpentry, and

plumbing systems. Skills in the use of a variety of maintenance tools. Ability to express ideas concisely orally and in writing. Ability to effectively coordinate, direct and prioritize work activities. Ability to access maintenance situations to determine appropriate repair action. Ability to read plans and to make and work from sketches and specifications. Ability and willingness to follow supervisory instruction and carry-out directives. Ability to supervise staff and effectively manage the work of others. Ability to keep accurate records and provide necessary reports.

**METHOD OF SELECTION:** Applicants will be rated based on an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

**HOW TO APPLY:** Use an official application for Professional Employment (Exempt Classification) which may be obtained from our website at [www.mh.alabama.gov](http://www.mh.alabama.gov). **Only work experience detailed on the application will be considered.** Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

**DEADLINE: Until Filled**

**EQUAL OPPORTUNITY EMPLOYER**

Click Here to Apply:  
<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>